Clerk to Gurnard Parish Council

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4th July 2024

All Parish Councillors summoned to attend a Full Council meeting to be held on Wednesday 10th July 2024 commencing at 6.30pm at Gurnard Village Hall, Westbrook Lane, Gurnard, PO31 8JR for the purpose of transacting the business set out in the agenda below:

**Before the meeting is formally opened by the Chairman there will be an opportunity for members of the Public to make comments and to ask questions.**

**AGENDA**

1. **Apologies for Absence**

To receive and approve any apologies for absence

1. **Members'** **Declarations of pecuniary and non-pecuniary Interests**
   1. To receive Members' Declarations of pecuniary and non-pecuniary Interests
   2. To receive and consider any written dispensation requests
2. **Minutes**

To take as read, approve and sign the Minutes of the Full Meeting held on 12th June

1. **Planning, Licensing & Tree Preservation Order Applications**
   1. To consider the following planning and licensing applications:
2. 24/00886/RVC 14/06/2024

Old Barn Bridle Cottage Rew Street Gurnard Cowes Isle of Wight PO31 8NW

[Variation of condition 2 on 20/01266/FUL to allow alterations to raise the roof by 1m to accommodate a mezzanine bedroom](https://publicaccess.iow.gov.uk/online-applications/applicationDetails.do?keyVal=SF23FUIQKWG00&activeTab=summary)

Consultation end date 19/07/2024

1. 24/00960/NMA 25/06/2024

28 Albert Road Gurnard Cowes Isle of Wight PO31 8JU

[Non material minor amendment on 23/02092/FUL to remove basement as shown on drawing P1B](https://publicaccess.iow.gov.uk/online-applications/applicationDetails.do?keyVal=SFMGY3IQL1H00&activeTab=summary)

Consultation end date not available

* 1. To receive details of any planning decisions received by 04/07/2024:

1. 24/00550/HOU 08/04/2024

34 Albert Road Gurnard Cowes Isle of Wight PO31 8JU

[Proposed alterations and single storey rear extension; single storey extension on front elevation](https://publicaccess.iow.gov.uk/online-applications/applicationDetails.do?keyVal=SBM15FIQK8W00&activeTab=summary)

Split decision 03/06/2024

1. 24/00727/HOU 15/05/2024

66 Worsley Road Gurnard Cowes Isle of Wight PO31 8JX

[Demolition of single storey lean-to structure to rear; Proposed single storey rear extension](https://publicaccess.iow.gov.uk/online-applications/applicationDetails.do?keyVal=SDIOXAIQKLW00&activeTab=summary)

Granted 28/06/2024

* 1. Planning enforcement issues: None

1. **To receive the following reports** (For information only)
2. Parish Council Chair
3. IW Councillor
4. Clerk to the Parish Council
5. GVHA
6. Councillors – Written reports to be submitted prior to the meeting
7. **Finance**
8. To approve the cheque and electronic payments July 2024.
   1. To approve 4 payments totalling £359.83 paid in June but not yet approved at a council meeting.
   2. To approve 6 payments totalling £4,013.32 due but no approved at a council meeting.
   3. To note 1 receipt of £56.81
   4. Transfer deposit account to current account of £12,000
9. To note the copy bank statements and bank reconciliation.
10. **Grant application, Isle of Wight pantries**

The grant application for Isle of Wight Pantries was discussed at the June Full meeting but the decision was deferred pending a request for further information. This has now been received and circulated prior to the meeting.

**Proposal: That the grant application by Isle of Wight Pantries for £2,500 is approved.**

1. **Housing needs survey extraordinary meeting**

The Isle of Wight Rural Housing Enabler would like to meet with Gurnard Parish Council to discuss the process of setting up a Housing needs survey.

**Proposal: That an extraordinary meeting of the council is convened for 17:30 on 31st July 2024**

1. **Grow Gurnard extraordinary meeting**

Grow Gurnard are a group who are researching the possibility of setting up a community farm in the area. They have requested a meeting with GPC to explain their ideas, and have suggested that the developers of Meadow View, who own the land, are invited.

**Proposal: That an extraordinary meeting of the council is convened for 18:00 on 31st July 2024 in order that Grow Gurnard can explain their proposal, and that the developers of Meadow are invited.**

A draft terms of reference for the above meeting was circulated prior to the meeting

**Proposal: That the terms of reference are agreed**

1. **Emergency Plan**

A draft version of the Emergency plan was circulated prior to the meeting

**Proposal: to adopt the emergency plan**

1. **Memorials policy**

A draft version of the memorials policy was circulated prior to the meeting

**Proposal: to adopt the memorials policy and to develop an appropriate application form**

1. **Temporary but immediate use of OSM container**

A paper was circulated prior to the meeting with a suggestion as to how the OSM container could be brought into immediate use whilst quotes for a more permanent solution are being obtained.

**Proposal:**

1. **That the clerk purchase a new padlock with three keys (previously purchased padlock used on toilet door.) Approximate cost £25.**
2. **That the clerk contact a locksmith and have the existing padlock for which keys have been lost removed. Approximate cost £60.**
3. **That manager for raised bed project be provided with a key for the container and the agreed conditions for use be added to the RA for the project.**
4. **That the container is opened at a time convenient to the clerk, raised bed project manager and two members of the OSM WP.**
5. **Beach working party notes and ToR**

Notes from the Beach working party meeting of 10th June and draft ToR have been circulated prior to the meeting

**Proposal: To adopt the Beach working party ToR.**

1. **Old School Meadow ToR**

Draft OSM ToR has been circulated prior to the meeting.

**Proposal: To adopt the Old School Meadow ToR**

1. **No cold calling zone**

GPC continues to support the No Cold Calling Zone set up for Gurnard in 2007 and is concerned about the increase in cold calling that has been happening in the village recently.

**Proposal:**

1. **That the Trading Standards telephone number for reporting cold calling is displayed on the GPC noticeboard in Worsley Road and posted on social media sites along with an example of the sort of sticker that can be placed on front doors.**
2. **A local distribution point for parishioners to collect official stickers is agreed (Cllr Acton happy to ask for space in Village Shop)**
3. **A review of visibility of official signage around the village.**
4. **Meetings during August**

Generally Gurnard Parish Council tries to avoid meeting during the month of August

**Proposal: That no Parish Council meetings are held in the month of August unless there are factors that require urgent decisions**

1. **Possible agenda items for future meetings**

**Richard Shaul**

**Clerk to the Parish Council**