

The minutes of the meeting of Gurnard Parish Council held at 6.30pm on Wednesday 13h December 2023 at Gurnard Village Hall.

**Present:** Councillors Fuller (Chair), Bugden, Jacobs, Nolan, Wood Franklin and Acton.

Clerk: Richard Shaul

1 members of the public was present

1. **Apologies**

Apologies: Cllrs Williams and Bustin

1. **Members’ declarations of interest**

Cllr Fuller declared a non-pecuniary interest in item 151.23-24.1. As cabinet member for planning, things that are said in this meeting may change if further information is presented.

1. **Minutes**

The minutes of the meeting of the council held on 8th November 2023 were taken as read, approved as a correct record and signed by the chair. No matters arising.

1. **Planning, licensing and tree preservation order applications**
2. To consider the following planning and licensing applications:
3. 6 The Avenue Gurnard Cowes Isle Of Wight PO31 8JL

Ref. No: 23/02086/1APA | Received: Fri 24 Nov 2023 | Validated: Fri 24 Nov 2023 | Status: Registered

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| [**Prior notification for proposed single storey rear extension**](https://publicaccess.iow.gov.uk/online-applications/applicationDetails.do?keyVal=S4M8ZOIQIT700&activeTab=summary) |

**Resolved: No objection**

1. 28 Albert Road Gurnard Cowes Isle Of Wight PO31 8JU

Ref. No: 23/02092/FUL | Received: Fri 24 Nov 2023 | Validated: Fri 24 Nov 2023 | Status: Registered

[Detached dwelling (revised scheme)](https://publicaccess.iow.gov.uk/online-applications/applicationDetails.do?keyVal=S4MEEIIQITL00&activeTab=summary)

**Resolved: No objection**

1. 31, 31A And 31B Marsh Road Gurnard Cowes Isle Of Wight PO31 8JQ

Ref. No: 23/02037/FUL | Received: Thu 16 Nov 2023 | Validated: Thu 23 Nov 2023 | Status: Registered

[Proposed new building to form restaurant; alterations and conversion of former building to include part demolition to form residential flat at first floor level and holiday accommodation/B&B](https://publicaccess.iow.gov.uk/online-applications/applicationDetails.do?keyVal=S47L2RIQIQ000&activeTab=summary)

**Resolved: GPC support this application as it will create an additional business in the village, but subject to comments from the environment agency.**

1. No planning decisions were noted.
2. Section 106 payments.

A report of current S106 priorities and suggested additions was circulated prior to the meeting.

**Resolved: the following changes should be made to the original 6 S106 items**

* **To item 4 regarding Gurnard green add “and other blue flag improvements”**
* **Remove item 5 regarding street lighting, as this has been completed**
* **Add item “LCWIP priorities as previously outlined”**
* **Add item “Pedestrian and road safety improvements for Gurnard School”**

1. Review requirements to hold a Planning Committee meeting during the Christmas period.

Four new planning applications have been notified that have consultation end dates prior to the first full meeting of 2024.

**Resolved: That the Clerk should write to the planning case officers for an extension to the consultation dates to avoid the necessity for a meeting on 27th December 2023.**

1. **Reports**
   1. IW Councillor and Parish Council Chairman

The Ward Councillor agreed to write to the Head of Adult Services to highlight the issue of the reduction in the number of car park meters that accept cash or card payments.

* 1. Clerk’s Report

Noted

* 1. GVHA

Minutes of the GVHA annual meeting were circulated prior to the meeting.

Noted

* 1. Councillors reports

Verbal report received from Cllr Acton regarding:

* Benches at Bucklers View
* Post box at Cockleton Lane
* Padlock removal - agenda item for January meeting as to what the current proposal is.
* Gurnard Pines Swimming pool to be on agenda for January meeting

1. **Parish Consultation**

Cllr Acton provided a report with 3 proposals following debate at the meeting the wording of these was agreed as:

1. A display of how money has been spent (pie chart) what projects are actually underway and progress made.
2. A weekend event is held in conjunction with GVHA aimed at providing a ‘draw’ to the APM display which provides community information (recycling, defibrillator training, ‘beach’ activities for children etc.)
3. A longer term strategic questionnaire/survey for how residents would like to enhance the village and to adapt to the changing world (climate change and biodiversity decline both key and our place in the Biosphere)

**Resolved: These proposals were approved**

1. **Finance**
   1. Cheque and electronic payments for November

The clerk provided details of 4 payment of £1,588.19 relating to November that had been paid but not yet approved at a council meeting.

The clerk provided details of 6 payments totalling £5,030.59 that were due to be paid but not yet approved at a council meeting.

**Resolved: Approved**

2 receipts of £115.64 was noted.

* 1. Copy bank statements and bank reconciliation for November were circulated prior to the meeting.

Noted

* 1. The agreed budget for the annual precept needs to be submitted to IOW council by 16th February 2024, therefore this needs to be approved at the Full Council meeting on Wednesday 14th February 2024.

**Resolved: The Clerk will provide a suggested draft budget, and a Finance Committee meeting will be convened for Wednesday 31st January to finalise.**

1. **Emergency Plan**

A draft of the Community Emergency Plan was circulated prior to the meeting. It was agreed that a simplified, shorter version of the plan should be produced.

1. **Playground committee**

A report from the Play area working party meeting of 29th December was circulated prior to the meeting.

**Resolved:**

1. **That the clerk should write to the IOW council and ask them to inspect the play area and provide a report on what maintenance and repair work is currently required under the current contract**
2. **That the clerk approaches several play equipment suppliers and requests catalogues and price lists for the council to consider.**

1. **New email system**

Issues regarding notifications, spam and security were discussed. It was suggested that training sessions could be arranged in the new year to address this. It was also suggested that the clerk could email councillors private email addresses to alert them to important emails on the Flexmail system.

1. **HR advisory committee meeting**

Minutes of the HR Advisory Committee meeting of 29th November 2023 were circulated prior to the meeting.

**Resolved:**

1. **That the minutes are noted**
2. **That the terms of reference, as updated in respect of when the committee will meet, membership of the committee and quorum are adopted.**
3. **Weather station**

Cllr Franklin advised that a suitable model of weather station had been identified. The GVHA had been consulted regarding siting of the weather station at Gurnard Village Hall.

**Resolved: That the purchase of the weather station be approved, up to a value of £400**

1. **Review of standing orders**

A paper comparing GPC current Standing Orders with the NALC model and suggesting changes was circulated prior to the meeting.

**Resolved: That a working party should be convened to review the Standing Orders proposed changes early next year.**

The meeting closed at 20:14

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Chair