# Mr Richard Shaul

Clerk to Gurnard Parish Council

39 Victoria Road

Cowes

Isle of Wight

PO31 7JH

07305 013718

[gurnardparishcouncil@gmail.com](mailto:gurnardparishcouncil@gmail.com)



5th December 2023

You are hereby summoned to a meeting of Gurnard Parish Council which will be held on Wednesday 13th December 2023 starting at 6.30pm at Gurnard Village Hall, Westbrook Lane, Gurnard in order to discuss and consider the following items:

clerk to the Council

**Before the meeting is formally opened by the Chairman there will be an opportunity for members of the Public to make comments and to ask questions.**

**AGENDA**

1. **Apologies for Absence**

To receive and approve any apologies for absence

1. **Members'** **Declarations of pecuniary and non-pecuniary Interests**
   1. To receive Members' Declarations of pecuniary and non-pecuniary Interests
   2. To receive and consider any written dispensation requests
2. **Minutes**

To take as read, approve and sign the Minutes of the Meeting held on 8th November 2023

1. **Planning, Licensing & Tree Preservation Order Applications**
   1. To consider the following planning and licensing applications:
2. 6 The Avenue Gurnard Cowes Isle Of Wight PO31 8JL

Ref. No: 23/02086/1APA | Received: Fri 24 Nov 2023 | Validated: Fri 24 Nov 2023 | Status: Registered

|  |
| --- |
| [**Prior notification for proposed single storey rear extension**](https://publicaccess.iow.gov.uk/online-applications/applicationDetails.do?keyVal=S4M8ZOIQIT700&activeTab=summary) |

Consultation end date 22/12/2023

1. 28 Albert Road Gurnard Cowes Isle Of Wight PO31 8JU

Ref. No: 23/02092/FUL | Received: Fri 24 Nov 2023 | Validated: Fri 24 Nov 2023 | Status: Registered

[Detached dwelling (revised scheme)](https://publicaccess.iow.gov.uk/online-applications/applicationDetails.do?keyVal=S4MEEIIQITL00&activeTab=summary)

Consultation end date 10/01/2024

1. 31, 31A And 31B Marsh Road Gurnard Cowes Isle Of Wight PO31 8JQ

Ref. No: 23/02037/FUL | Received: Thu 16 Nov 2023 | Validated: Thu 23 Nov 2023 | Status: Registered

[Proposed new building to form restaurant; alterations and conversion of former building to include part demolition to form residential flat at first floor level and holiday accommodation/B&B](https://publicaccess.iow.gov.uk/online-applications/applicationDetails.do?keyVal=S47L2RIQIQ000&activeTab=summary)

Consultation end date 03/01/2024

* 1. To receive details of any planning decisions received by 11th December 2023
  2. S106 Payments (Developer contributions)

To review and re-confirm the Parish Council’s priorities in relation to S106 payments.

Cllr Fuller to provide report.

* 1. To review the requirements to hold a Planning Committee meeting during the Christmas period.

1. **To receive the following reports** (For information only)
2. IW Council and Parish Council Chairman
3. Clerk to the Parish Council
4. GVHA –Minutes of the recent AGM will be circulated prior to the meeting
5. Councillors
6. **Parish Consultation**

Proposed that consultation takes place in three parts during the ten days that includes the APM:

1. A display of how money has been spent (pie chart) what projects are actually underway and progress made.
2. A weekend event is held in conjunction with GVHA aimed at providing a ‘draw’ to the APM display which provides community information (recycling, defibrillator training, ‘beach’ activities for children.
3. A longer term strategic questionnaire/survey for how residents would like the village to adapt to the changing world (climate change and biodiversity decline both key) /our place in the Biosphere

1. **Finance**
2. To approve the cheque and electronic payments November.
   1. Paid but not yet approved £1,588.19
   2. Due but not approved £1,862.86
   3. Receipts to be noted £115.64
   4. Transfer deposit account to current account £6,000.00
3. To note the copy bank statements and bank reconciliation.
4. The agreed budget for the annual Precept needs to be submitted to IOW Council by 16th February 2024

Proposal to agree the process to achieve this – Clerk to provide report

1. **Emergency plan**

Proposal that the Community Emergency Plan is adopted as a DRAFT plan on the grounds that some form of workable plan is better than nothing but make clear when it is published that this is work in progress and that community responses (email to clerk and Cllr Acton?) would be welcomed.

1. **Playground committee**

Report from the meeting of the Play Area circulated prior to the meeting. Proposals:

1. That the Clerk approaches the Isle of Wight Council to discuss the maintenance and repair items in the report.
2. That the Clerk investigate quotes for the proposed new equipment, to be presented to a Facilities Committee meeting in January 2024
3. **New email system**

To receive comments from councillors as to how the new email system is working, and consider any future options.

1. **HR advisory committee meeting**

The minutes of the HR Advisory Committee of 29th November 2023, and the updated terms of reference will be circulated prior to the meeting.

Proposed:

1. That the minutes are noted
2. That terms of reference, as updated in respect of when the committee will meet, membership of the committee, and quorum, are adopted.
3. **Weather Station**

At the Full Council meeting of 11th October 2023 it was agreed that GPC would investigate the purchase of a weather station (minute 115.23-24.c). A suitable model has been identified at a cost of £383.89.

Proposed:

1. That the GVHA are consulted regarding siting the weather station at Gurnard Village Hall.
2. That the purchase of the weather station is approved.
3. **Review of standing orders**

Our current standing orders state that "a resolution permanently to add, vary or revoke a standing order shall, when proposed and seconded, stand adjourned without discussion to the next ordinary meeting of the council"

Proposed: That Gurnard Parish Council adopt all the legal and statutory section of the NALC model standing orders 2018 plus other specific sections that are relevant to GPC and revoke such parts of the current GPC standing orders that are duplicated by, or conflict with the NALC model. This proposal to be formerly adopted, revised or rejected at the January meeting of the full council.