# Mr Richard Shaul

Clerk to Gurnard Parish Council

39 Victoria Road

Cowes

Isle of Wight

PO31 7JH

07305 013718

[gurnardparishcouncil@gmail.com](mailto:gurnardparishcouncil@gmail.com)



7th September 2023

You are hereby summoned to a meeting of Gurnard Parish Council which will be held on **Wednesday 13th September 2023** starting at 6.30pm at Gurnard Village Hall, Westbrook Lane, Gurnard in order to discuss and consider the following items:

 clerk to the Council

**Before the meeting is formally opened by the Chairman there will be an opportunity for members of the Public to make comments and to ask questions.**

**AGENDA**

1. **Apologies for Absence**

To receive and approve any apologies for absence

1. **Members'** **Declarations of pecuniary and non-pecuniary Interests**
   1. To receive Members' Declarations of pecuniary and non-pecuniary Interests
   2. To receive and consider any written dispensation requests
2. **Minutes**

To take as read, approve and sign the Minutes of the Meeting held on 12th July 2023

1. **Planning, Licensing & Tree Preservation Order Applications**
   1. To consider the following planning and licensing applications:

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| 1. Rear Of 1 Woodvale Close Gurnard Cowes Isle Of Wight PO31 8EQ |
| Ref. No: 23/01471/OWC | Received: Fri 18 Aug 2023 | Validated: Fri 18 Aug 2023 | Status: Registered |
| [Ordinary Watercourse Consent to pipe a ditch from boundary of 3 Woodvale Close to boundary of 30 Gurnard Heights with access chamber](https://publicaccess.iow.gov.uk/online-applications/applicationDetails.do?keyVal=RZKRKHIQ07V00&activeTab=summary) |
|  |
| 1. Land Served Off Cordelia Gardens, Tuttons Hill And Cockleton Lane Gurnard Isle Of Wight |
| Ref. No: 23/01430/FUL | Received: Mon 14 Aug 2023 | Validated: Mon 04 Sep 2023 | Status: Registered |
| [Hybrid Application: Full planning permission for proposed Suitable Alternative Natural Greenspace (SANG) and means of access/community car park; Outline application for residential development and its means of access](https://publicaccess.iow.gov.uk/online-applications/applicationDetails.do?keyVal=RZDAE6IQHOK00&activeTab=summary) |
|  |
| 1. Land To The North West Of 75 Place Road Cowes Isle Of Wight PO31 7AE |
| Ref. No: 23/01337/OUT | Received: Wed 02 Aug 2023 | Validated: Tue 15 Aug 2023 | Status: Registered |
| [Outline application considering access and layout for 31 dwellings (Phase 2)](https://publicaccess.iow.gov.uk/online-applications/applicationDetails.do?keyVal=RYR2C6IQHJK00&activeTab=summary) |

* 1. To receive details of any planning decisions received by 8th September 2023.

1. **To receive the following reports** (For information only)
2. Parish Council Chairman
3. IW Councillor
4. Clerk to the Parish Council
5. GVHA
6. Councillors
7. **Finance**
8. To approve the cheque and electronic payments for July and August, and note the receipts.
9. To note the copy bank statements and bank reconciliation
10. To approve process for finalisation of AGAR returns and external audit.
11. **Website:**
12. To receive update on the progress of the website rebuild and the proposal that, following the conclusion of the accessibility audit, the website can be moved the development area to the live public (beta) area.
13. Decision on how to handle historic documents since 23rd September 2018 that don’t meet the current accessibility requirements.
14. **Insurance**

Proposal that the Parish Council should accept the insurance quote that we have received from our brokers, Gallaghers.

1. **Outside bodies**

Proposal to consider the Parish Council’s membership and representation on additional outside bodies.

1. **Terms of reference**

Proposal that the terms of reference for the following working parties be noted and accepted:

1. Old School Meadow working party
2. Beach Safety working party
3. **Old School Meadow working party**

To receive and review notes from the meeting of the Old School Meadow working party on 6th September 2023, and confirm actions arising.

1. **Facilities committee**

Proposal to agree the actions from the facilities committee meeting of 26th July

1. **Finance Committee**

Proposal that a Finance committee meeting be convened for 25th October 2023, following the planning meeting. Agenda to include consultation on budget setting, half year financial review, grant applications.

1. **Grant requests received**

Grant requests have been received from 3 organisations

Proposal that grant applications be sent to the applicants noting that completed applications would be considered at the October full meeting, or if not received in time, a Finance committee meeting to be held on the 25th October.

1. **Parish council consultation for 2023/24**

Proposition to delegate the preparation of the Parish Consultation to a small group for discussion at the full council meeting on 11th October 2023

1. **Litter Pick**

Proposition that a litter pick should be organised in the next couple of months

1. **Christmas card**

Proposition that the Parish Council should produce a Christmas card to thank/acknowledge parishioners, and set a budget for this. (A local artist has offered to do some work on this)

1. **Exclusion of the Press and Public**

In accordance with section 1 (2) of the Public Bodies (Admission to Meetings) Act of 1960, the press and public will be excluded from the following items, having due regard to the confidential nature of the business to be transacted.

1. **Delegated powers**

Confirmation of actions taken under delegated powers by the clerk since the last full meeting:

1. 27th July 2023 – Sending email confirming new website provider
2. **Report on GPC Data privacy and security by cllr Franklin and define next steps and agree actions arising from it.**

To review the report presented by cllr Franklin, define the next steps and agree actions